



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)
Established by an Act of the Parliament in 2008



Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2018-19/HP Plotter spares/IT/03

24-May-2018

Sub: Quotation for supply of HP plotter spares.

1. Sealed quotations are invited from reputed HP dealers to supply spare parts for HP Design Jet T1200 plotter as per the Annexure on the bidder's letter head.
2. The sealed quotation may please be addressed to the Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam – 530 005 so as to reach on or before **20 June 2018**. The quote should be superscribed as **Quotation for supply of HP plotter spares** on the envelope, failing which the offer / quote will not be considered and may remain unopened.
3. The price shall be quoted in clear terms separately indicating the unit price and other incidentals, if any chargeable. If there is no explicit mention of taxes and other charges if any in the offer / quote, the price will be deemed as all inclusive including taxes. The quoted price shall be valid for at least 90 days from the date of closing of the quotation.
4. The tenderers should enclose copies of the following documents or otherwise the offer will be summarily rejected.
 - a) Permanent Account Number
 - b) GSTIN Registration Certificate
 - c) Valid HP OEM authorization letter
 - d) The bidder should submit self-declaration on letter head stating that they have not been blacklisted / debarred by any government department / agency.

Head Quarters

Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342



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5. In case bidder needs any clarification before quoting, the bidder may send a mail to sysadmin@imuv.edu.in one week before closing date of the quotation after which no correspondence shall be entertained.
6. Offers submitted through E-Mail / Fax will not be considered. Only hard signed printed offers submitted will be considered. The quotation may be sent through post / courier.
7. The Director reserves the right to cancel any quotation or all quotations without assigning any reason in the best advantages of IMUV.

For & on behalf of Indian Maritime University
Visakhapatnam Campus

Head (Pers. &Trg)

Head Quarters

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Annexure

“Quotation for supply of Plotter Spares”

1. Name of the Firm/Agency : _____
2. Address : _____

3. Phone Number : _____
Fax Number : _____
4. PAN Number : _____
5. GST RegistrationNo. : _____

S.no.	Description	Qty	Unit Rate	GrandTotal
1	Ender Strip for HP Design Jet 2300, Part No. CK839-67005	1		
2	Patton Assembly for HP Design Jet 2300, Part No. CQ654-67003	1		
3	Inter Space Cable Assembly, Part No. CH538-67006	1		
4	HP 72 Matte Black / Yellow Print head for HP plotter part no C9384A	1		
5	HP 72 Magenta / Cyan Print head for HP plotter part no C9383A	1		
6	HP 72 Gray / Photo Black Print head for HP plotter part no C9380A	1		

Place :

Date :

Signature of the
Authorized person with company seal